

**AUTHORIZED FEDERAL SUPPLY SERVICE  
HUMAN RESOURCES & EEO SERVICES SCHEDULE PRICELIST**

**BACKGROUND INVESTIGATIONS SUBCATEGORY**

The Special Item Numbers (SINs) that Computer Sciences Corporation supports under this contract are:

- SIN 595-21-C-I - National Agency Check with Local Agency Check and Credit Check (NACLC)
- SIN 595-21-C-II - Local Agency Check (LAC)
- SIN 595-21-C-III - Single-Scope Background Investigation (SSBI)
- SIN 595-21-C-IV - SSBI Periodic Reinvestigation (SSBI-PR)

Computer Sciences Corporation  
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Contract Number:	GS-15F-0018M
Period Covered by Contract:	January 7, 2002 – January 5, 2012
Business Size	Large

**General Services Administration  
Federal Supply Service**

For more information on ordering from Federal Supply Schedules, click on the FSS Schedules button at <http://www.fss.gsa.gov>.

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through **GSA Advantage!**<sup>TM</sup>, a menu-driven database system. The Internet address for **GSA Advantage!**<sup>TM</sup> is <http://www.GSAAdvantage.gov>.



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## Table of Contents

Customer Information .....	1
Description of Special Item Numbers .....	8
SIN 595-21-C-I - National Agency Check with Local Agency Check and Credit Check (NACLC) ...	8
SIN 595-21-C-II - Local Agency Check (LAC) .....	8
SIN 595-21-C-III - Single-Scope Background Investigation (SSBI).....	9
SIN 595-21-C-IV - SSBI Periodic Reinvestigation (SSBI-PR).....	10
SINs 595-21-C-I through IV - Field Investigators and Case Analysts .....	11
Services Price List (Firm Fixed Prices) .....	12
Services Price List (Hourly Firm Fixed Prices).....	13
Labor Category Descriptions.....	14
USA Commitment to Promote Small Business Participation Procurement Programs .....	19
Best Value Blanket Purchase Agreement .....	20
Basic Guidelines for Using Contractor Team Arrangements .....	23

## Customer Information

### Special Notice to Agencies:

#### Small Business Participation

SBA strongly supports the participation of small business concerns in the Federal Supply Schedules Program. To enhance Small Business Participation SBA policy allows agencies to include in their procurement base and goals, the dollar value of orders expected to be placed against the Federal Supply Schedules, and to report accomplishments against these goals.

For orders exceeding the micro-purchase threshold, FAR 8.404 requires agencies to consider the catalogs/pricelists of at least three schedule contractors or consider reasonably available information by using the GSA Advantage!<sup>™</sup> on-line shopping service ([www.fss.gsa.gov](http://www.fss.gsa.gov)). The catalogs/pricelists, GSA Advantage!<sup>™</sup> and the Federal Supply Service Home Page ([www.fss.gsa.gov](http://www.fss.gsa.gov)) contain information on a broad array of products and services offered by small business concerns.

This information should be used as a tool to assist ordering activities in meeting or exceeding established small business goals. It should also be used as a tool to assist in including small, small disadvantaged, and women-owned small businesses among those considered when selecting pricelists for a best value determination.

For orders exceeding the micro-purchase threshold, customers are to give preference to small business concerns when two or more items at the same delivered price will satisfy their requirement.

#### 1a. Awarded Special Item Numbers (SINS):

SIN 595-21-C-I -	National Agency Check with Local Agency Check and Credit Check (NACLIC)	8
SIN 59521-C-II -	Local Agency Check (LAC)	8
SIN 595-21-C-III -	Single-Scope Background Investigation (SSBI)	9
SIN 595-21-C-IV -	SSBI Periodic Reinvestigation (SSBI-PR)	10

#### 1b. Prices:

See the Section of this price list titled "Services Price List" for per unit and hourly firm fixed prices.

#### 2. Maximum Order:

For HR & EEO Services Schedule orders over \$10 million dollars, GSA recommends that the ordering agency seek additional concessions.

#### 3. Minimum Order:

For HR & EEO Services Schedule orders, the minimum order designated is \$100 dollars. CSC requests that the minimum order for the Background Investigations subcategory be based on a quantity of 100 cases of any combination. Daily case receipt is based on the case mix and is subject to the availability of resources and the scope of work requested.

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**4. Geographic Coverage (Delivery Area):**

The minimum acceptable geographic scope of the HR & EEO Services Schedule is the 48 contiguous states the District of Columbia, Puerto Rico, and the U.S. Virgin Islands.

Please note that the services offered herein are also available at overseas locations outside the scope of this Contract. Overseas service rates will be negotiated between the Contractor and the ordering agency.

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**5. Point(s) of Production:**

If in the performance of any order under this Contract CSC uses one or more facilities located at a different address than in this price list, the place of performance is as specified in the individual order.

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**6. Discount from List Prices:**

Prices shown are NET prices, basic discounts have been deducted.

- |   |                                    |
|---|------------------------------------|
| a. Prompt Payment:                      | None                               |
| b. Quantity:                            | None                               |
| c. Dollar Volume:                       | None                               |
| d. Government Educational Institutions: | Same as other Government customers |
| e. Other:                               | None                               |

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**7. Quantity Discounts:**

As stated on individual orders.

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**8. Prompt Payment Terms:**

Prompt payment terms: Net 30 days (upon receipt of invoice for each completed case)

Cases are completed when the report of the investigation is returned to the ordering agency.

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**9a. Notification that Government Purchase Cards are Accepted up to the Micro-Purchase Threshold:**

CSC will accept the Government Purchase Card for payments equal to or less than the micro-purchase threshold of \$2,500.00.

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**9b. Notification whether Government Purchase Cards are Accepted or not Accepted Above the Micro-Purchase Threshold:**

CSC will accept the Government Purchase Card for payments above the micro-purchase threshold of \$2,500.00.

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**10. Foreign Items:**

Not applicable under this Schedule.

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**11. Time of Delivery:**

The Contractor shall deliver to destination within the number of calendar days after receipt of order (ARO), as set forth below:

Special Item Numbers	Delivery Time (Days ARO)
595-21-C-I, 595-21-C-II, 595-21-C-III, 595-21-C-IV	Date of award to completion

**11b. Expedited Delivery:**

CSC may provide expedited delivery subject to the availability of resources, the scope of work requested, and after an evaluation of financial impact. The price will be negotiated to reflect additional costs for expedited services.

**11c. Overnight and 2-Day Delivery:**

CSC will negotiate overnight/2-day delivery on a case-by-case basis.

**11d. Urgent Requirements:**

When the Contract delivery period does not meet the bona fide urgent delivery requirements of an ordering agency, agencies are encouraged, if time permits, to contact the Contractor for the purpose of obtaining accelerated delivery. The Contractor shall reply to the inquiry within three (3) workdays after receipt (telephonic replies shall be confirmed by the Contractor in writing). If the Contractor offers an accelerated delivery time acceptable to the ordering agency, any order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all the other terms and conditions of the Contract.

**12. F.O.B. Point(s):**

Delivery FOB Destination – 48 contiguous states and the District of Columbia.

Delivery FOB Point of Inland Carrier, point of Exportation (FAR 52.247.38) – transportation charges to be paid by the Government from point of exportation to destination in Alaska, Hawaii, Commonwealth of Puerto Rico, and such overseas locations specified, as designated by the ordering office.

**13. Ordering Address(es):**

For facsimile orders:

Computer Sciences Corporation	Fax No.: 703.818.5539	To verify transmission: 703.818.4000
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For electronic mail orders:

Computer Sciences Corporation	GWAC Service Center	<a href="mailto:GWACServiceCenter@CSC.com">GWACServiceCenter@CSC.com</a>
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For mailed orders:

Computer Sciences Corporation Attention: GWAC Service Center 15000 Conference Center Drive
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Chantilly, VA 20151-3808

The following telephone number can be used by ordering agencies to obtain technical and/or ordering assistance:

703.818.4000 (ask for *GWAC Service Center*)

**14. Payment Address(es):**

Via Mail	Via Federal Express	Via Wire/ACH
Computer Sciences Corp. PO Box 8500-S-4610 FC 1-2-4-3, Lockbox 4610 Philadelphia, PA 19178-4610	Computer Sciences Corp. 401 Market St. Lockbox 4610 Philadelphia, PA 19178-4610	Wachovia Bank 1525 West W.T. Harris Blvd., NC-0805 Charlotte, NC 28262 Account No.: 2100012761138 Bank Routing No.: 031000503 Bank Routing No. Same Day: 031201467

**15. Warranty Provision:**

CSC warrants that items delivered hereunder are merchantable and fit for use for the particular purpose described in the HR & EEO Services Schedule.

Limitation of Liability – CSC will not be liable to the customer agency for changes in public records as it relates to the Background Investigations subcategory.

**16. Export Packing Charges:**

As stated on individual orders.

**17. Terms and Conditions of Government Purchase Card Acceptance:**

CSC will accept the Government Purchase Card for payments equal to or less than the micro-purchase threshold of \$2,500.00.

**18. Terms and Conditions of Rental, Maintenance, and Repair:**

Not applicable under this Schedule.

**19. Terms and Conditions of Installation:**

Not applicable under this Schedule.

**20. Terms and Conditions of Repair Parts:**

Not applicable under this Schedule.

**20a. Terms and Conditions for any other Services:**

Not applicable under this Schedule.

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**21. List of Service and Distribution Points:**

Not applicable under this Schedule.

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**22. List of Participating Dealers:**

Not applicable under this Schedule.

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**23. Preventative Maintenance:**

Not applicable under this Schedule.

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**24. Year 2000 (Y2K) Compliant:**

- (a) As used in clause I-FSS-550-B, “Year 2000 compliant” means, with respect to information technology, that the information technology accurately processes date/time data (including, but not limited to, calculating, comparing and sequencing) from, into, and between the twentieth and twenty-first centuries, and the years 1999 and 2000, and leap year calculations, to the extent that other information technology used in combination with the information technology being acquired, properly exchanges date/time data with it.
- (b) The Contractor shall warrant that each hardware, software, and firmware product delivered under this contract shall be able to accurately process date time data (including, but not limited to, calculating, comparing, and sequencing) from, into, and between the twentieth and twenty-first centuries, including leap year calculations, when used in accordance with the product documentation provided by the Contractor, provided that all products (e.g. hardware, software, firmware) used in combination with products properly exchange date time data with it. If the contract requires that specific listed products must perform as a system in accordance with the foregoing warranty, then that warranty shall apply to those products as a system. The duration of this warranty and the remedies available under this warranty shall include repair or replacement of any product whose non-compliance is discovered and made known to the Contractor in writing within ninety (90) days after acceptance (installation is considered acceptance). The Contractor may offer an extended warranty to the Government to include repair or replacement of any product whose non-compliance is discovered and made known to the Contractor in writing at any time prior to June 1, 2000, or for a period of 6 months following acceptance (installation is considered acceptance) whichever is later. Nothing in this warranty shall be construed to limit any rights or remedies the Government may otherwise have under this contract with respect to defects other than Year 2000 performance.

**25. Environmental Attributes (e.g., Recycled Content, Energy Efficiency, and/or Reduced Pollutants):**

Not applicable under this Schedule.

**26. Data Universal Number System (DUNS) Number:**

CSC' DUNS Number is: 135962137  
 CSC' CAGE Code is: 3RTH3

**27. Notification Regarding Registration in Central Contractor Registration (CCR) Database:**

CSC has registered with the Central Contractor Registration (CCR) Database.

**28. Invoices:**

CSC shall submit invoices bi-weekly to ordering agencies based on completed cases and actual Time and Material hours and other direct costs expended.

**29. SINs 595-31-C-I through C-IV Cancellation Policy:**

Investigations cancelled prior to completion will result in the following billing rates expressed as a percentage of full per unit case prices based on total number of leads in progress and/or completed at time of receiving written notification of cancellation from the customer agency.

SIN 595-21-C-I & II NACLC/LAC	
Leads	Percent
Delivery to	
CSC	15.0%
1-2	30.0%
3-4	75.0%
5+	100.0%

SIN 595-21-C-III SSBI	
Leads	Percent
Delivery to	
CSC	15.0%
1-4	25.0%
5-11	75.0%
12+	100.0%

SIN 595-21-C-IV SSBI-PR	
Leads	Percent
Delivery to	
CSC	15.0%
1-2	25.0%
3-6	75.0%
7+	100.0%

Example: Order SIN 595-21-C-III SSBI for 90-day completion and the Case is cancelled with 5 leads completed and 1 in progress. The following reflects the amount due to CSC:

$$\$2,168.06 \times 75\% = \$1,626.05$$

## **Description of Special Item Numbers (SINs) Fixed Unit Price (Packages)/Time and Materials (Investigators/Analysts)**

### **1. SIN 595-21-C-I - National Agency Check with Local Agency Check and Credit Check (NACLC):**

NACLC's are fixed unit price packages consisting of the following:

1. Ordering agency must provide the National Agency Check (NAC) for the subject when submitting the case for background investigation to CSC since only limited government entities have access to databases for National Agency Checks.
2. Ordering agency must provide a completed Electronic Personnel Security Questionnaire (EPSQ), or customer specific security questionnaire, including applicable releases and supporting documentation.
3. Upon receipt of the NAC, the Local Agency Check (LAC) will include, but is not limited to, checks of law enforcement agencies having jurisdiction where the subject has lived, worked, and/or attended school within the last five years, and if applicable, of the appropriate agency for any identified arrests.
4. Financial review: verification of the subject's financial status, including credit bureau checks covering all locations where the subject has resided, been employed, or attended school for the past seven years.
5. National credit history: subject's credit is provided.
6. Subject interview: is not included.
7. Delivery of leads per case: dependant on the case and can range from 1 and not to exceed 6.
8. All additional leads will be subject to the investigator Time and Material rates identified in this Schedule.
9. Reports of investigations will be provided in abbreviated format.
10. Capacity of daily case receipt by the ordering agency is based on the availability of resources, the scope of work requested, of any combination of SINs 595-21-C-I through 595-21-C-IV from the ordering agency. CSC cannot receive cases by the ordering agency on weekends or Federal holidays, without prior authorization.
11. Prices reflected under this SIN are based on the ordering agency providing CSC with a letter authorizing CSC to obtain government pricing for overnight envelopes from Federal Express. Failure to provide this authorization will result in a price increase.

### **2. SIN 595-21-C-II - Local Agency Check (LAC):**

LACs are fixed unit price packages consisting of the following:

1. Ordering agency must provide a completed Electronic Personnel Security Questionnaire (EPSQ), or customer specific security questionnaire, including applicable releases and supporting documentation.
2. LAC: includes, but is not limited to, checks of law enforcement agencies having jurisdiction where the subject has lived, worked, and/or attended school within the last five years, and if applicable, of the appropriate agency for any identified arrests.
3. Financial review: verification of the subject's financial status, including credit bureau checks covering all locations where the subject has resided, been employed, or attended school for the past seven years.
4. National credit history: subject's credit is provided.
5. Subject interview: is not included.
6. Delivery of leads per case: dependant on the case and can range from 1 and not to exceed 6.

7. All additional leads will be subject to the investigator Time and Material rates identified in this Schedule.
8. Reports of investigations will be provided in abbreviated format.
9. Capacity of daily case receipt by the ordering agency is based on the availability of resources, the scope of work requested, of any combination of SINs 595-21-C-I through 595-21-C-IV from the ordering agency. CSC cannot receive cases by the ordering agency on weekends or Federal holidays, without prior authorization.
10. Prices reflected under this SIN are based on the ordering agency providing CSC with a letter authorizing CSC to obtain government pricing for overnight envelopes from Federal Express. Failure to provide this authorization will result in a price increase.

**3. (a) SIN 595-21-C-III - Single-Scope Background Investigation (SSBI):**

SSBI's are fixed unit price packages consisting of the following:

1. Ordering agency must provide a completed Electronic Personnel Security Questionnaire (EPSQ), or customer specific security questionnaire, including applicable releases and supporting documentation.
2. Ordering agency must provide the National Agency Check (NAC) for the subject when submitting the case for background investigation to CSC since only limited government entities have access to databases for National Agency Checks.
3. Ordering agency must provide NAC for the spouse or cohabitant (if applicable).
4. Date and Place of Birth: corroboration of date and place of birth through a check of appropriate documentation; or a check of the Bureau of Vital Statistics records when any discrepancy is found to exist.
5. Citizenship: for individuals born outside the United States (US), verification of US citizenship directly from the appropriate registration authority; verification of US citizenship or legal status of foreign-born immediate family members (spouse, cohabitant, father, mother, sons, daughters, brothers, sisters).
6. Education: corroboration of most recent or most significant claimed attendance, degree, or diploma. Interviews of appropriate educational sources if education is a primary activity of the subject during the most recent three years.
7. Employment: verification of all employments for the past seven years; personal interviews of sources (supervisors, coworkers, or both) for each employment of six months or more; corroboration through records or sources of all periods of unemployment exceeding sixty days; verification of all prior Federal and military service, including discharge type. For military members, all service within one branch of the armed forces will be considered as one employment, regardless of assignments.
8. References: four references, of whom at least two references are developed; to the extent practicable, all should have social knowledge of the subject and collectively span at least the last seven years.
9. Former spouse: an interview of any former spouse divorced within the last ten years.
10. Neighborhoods: confirmation of all residences for the last three years through appropriate interviews with neighbors and through record reviews.
11. Financial Review: verification of the subject's financial status, including credit bureau checks covering all locations where the subject has resided, been employed, and/or attended school for six months or more for the last seven years.
12. LAC: a check of appropriate criminal history records covering all locations where, for the last ten years, the subject has resided, been employed, and/or attended school for six months or more including current residence regardless of duration. If no residence, employment, or education exceeds six months, LACs should be performed as deemed appropriate.

13. Public Records: verification of divorces, bankruptcies, and other court actions, whether civil or criminal, involving the subject.
14. Subject Interview: conducted by trained security, investigative, or counterintelligence personnel. During the investigation, additional subject interviews may be conducted to collect relevant information to resolve significant inconsistencies, or both. Statements may be taken whenever appropriate.
15. Delivery of leads per case: dependant on the case and can range from 1 and not to exceed 25
16. All additional leads will be subject to the investigator Time and Material rates identified in this Schedule.
17. Reports of investigations will be provided in abbreviated format.
18. Capacity of daily case receipt by the ordering agency is based on the availability of resources, the scope of work requested, of any combination of SINs 595-21-C-I through 595-21-C-IV from the ordering agency. CSC cannot receive cases by the ordering agency on weekends or Federal holidays, without prior authorization.
19. Prices reflected under this SIN are based on the ordering agency providing CSC with a letter authorizing CSC to obtain government pricing for overnight envelopes from Federal Express. Failure to provide this authorization will result in a price increase.

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**4. SIN 595-21-C-IV - SSBI Periodic Reinvestigation (SSBI-PR):**

SSBI-PR's are fixed unit price packages consisting of the following:

1. Ordering agency must provide a completed Electronic Personnel Security Questionnaire (EPSQ), or customer specific security questionnaire, including applicable releases and supporting documentation.
2. Ordering agency must provide the National Agency Check (NAC) for the subject when submitting the case for background investigation to CSC since only limited government entities have access to databases for National Agency Checks.
3. Ordering agency must provide NAC for the spouse or cohabitant (if applicable), without fingerprint cards. The NAC for the spouse or cohabitant is not required if already completed in conjunction with a previous investigation or reinvestigation.
4. Employment: verification of all employments since the last investigation. Attempt to interview a sufficient number of sources (supervisors, coworkers, or both) at all employments of six months or more. For military members, all service within one branch of the armed forces will be considered as one employment, regardless of assignments.
5. References: interviews with two character references who are knowledgeable of the subject; at least one will be a developed reference. To the extent practical, both should have social knowledge of the subject and collectively span the entire period of the investigation. As appropriate, additional interviews may be conducted, including cohabitants and relatives.
6. Neighborhoods: interviews of two neighbors in the vicinity of the subject's most recent residence of six months or more. Confirmation of current residence regardless of length.
7. Financial Status: verification of the subject's financial status, including credit bureau checks covering all locations where subject has resided, been employed, and/or attended school for six months or more for the period covered by the reinvestigation;
8. LAC: a check of appropriate criminal history records covering all locations where, during the period covered by the reinvestigation, the subject has resided, been employed, and/or attended school for six months or more, including current residence regardless of duration. If no residence, employment, or education exceeds six months, LACs should be performed as deemed appropriate.
9. Former Spouse: an interview with any former spouse unless the divorce took place before the date of the last investigation or reinvestigation.

10. Public Records: verification of divorces, bankruptcies, and other court actions, whether civil or criminal, involving the subject since the date of the last investigation.
11. Subject Interview: conducted by trained security, investigative, or counterintelligence personnel. During the reinvestigation, additional subject interviews may be conducted to collect relevant information, to resolve significant inconsistencies, or both. Statements may be taken whenever appropriate.
12. Delivery of leads per case: dependant on the case and can range from 1 and not to exceed 17.
13. All additional leads will be subject to the investigator Time and Material rates identified in this Schedule.
14. Reports of investigations will be provided in abbreviated format.
15. Capacity of daily case receipt by the ordering agency is based on the availability of resources, the scope of work requested, of any combination of SINs 595-21-C-I through 595-21-C-IV from the ordering agency. CSC cannot receive cases by the ordering agency on weekends or Federal holidays, without prior authorization.
16. Prices reflected under this SIN are based on the ordering agency providing CSC with a letter authorizing CSC to obtain government pricing for overnight envelopes from Federal Express. Failure to provide this authorization will result in a price increase.

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**5. SINs 595-21-C-I through C-IV - Additional Support:**

When ordering investigations, special task investigations, or partial investigations, a combination of labor categories may be required based on the requirements of the Statement of Work and can be added on a Labor Hour (LH)/Time and Materials (T&M) basis:

1. The total per hour rate is based on eight (8) hours per day.
2. Typical types of support/services are: field investigation, case analysis, adjudication support, vulnerability assessment, facilities and security, forensics, training, quality assurance, information technology, program management, human resources, and administration.
3. Any Contractor travel required in the performance of Time and Material services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts. Costs for transportation and per diem (lodging, meals, and incidental expenses) will be in accordance with the regulatory implementation of public law 99-234, Federal Acquisition Regulation (FAR) 31.205-46, Travel Costs, and the Contractor's cost accounting system. These costs are directly reimbursable after authorization by the ordering agency to accomplish any work under this contract.
4. Material defined in the Statement of Work and reimbursed to the contractor from a Federal agency will be burdened with General and Administrative (G&A) costs.

**Services Price List  
 Firm Fixed Prices  
 for  
 Human Resources & EEO Services – Background Investigations Subcategory**

**Special Item Number 595-21-C-I  
 National Agency Check with Local Agency Check (NACLC)**

<i>VOLUME ORDERED</i>	<i>DAYS TO COMPLETE CASE</i>	<i>YEAR SIX GOV'T RATE</i>	<i>YEAR SEVEN GOV'T RATE</i>	<i>YEAR EIGHT GOV'T RATE</i>	<i>YEAR NINE RATE</i>	<i>YEAR TEN GOV'T RATE</i>
1 - 1000	60 days	\$655.22	\$663.25	\$678.07	\$686.39	\$701.51

- Prices are subject to the terms and conditions stated on page 8.
- Prices are based on annual volume ordered and received.
- Rates include the 0.75% Industrial Funding Fee that CSC will pay to GSA FSS.

**Special Item Number 595-21-C-II  
 Local Agency Check (LAC)**

<i>VOLUME ORDERED</i>	<i>DAYS TO COMPLETE CASE</i>	<i>BASE YEAR GOV'T RATE</i>	<i>YEAR TWO GOV'T RATE</i>	<i>YEAR THREE GOV'T RATE</i>	<i>YEAR FOUR GOV'T RATE</i>	<i>YEAR FIVE GOV'T RATE</i>
1 - 1000	60 days	\$655.22	\$663.25	\$678.07	\$686.39	\$701.51

- Prices are subject to the terms and conditions stated on page 8.
- Prices are based on annual volume ordered and received.
- Rates include the 0.75% Industrial Funding Fee that CSC will pay to GSA FSS.

**Special Item Number 595-21-C-III  
 Single-Scope Background Investigation (SSBI)**

<i>VOLUME ORDERED</i>	<i>DAYS TO COMPLETE CASE</i>	<i>BASE YEAR GOV'T RATE</i>	<i>YEAR TWO GOV'T RATE</i>	<i>YEAR THREE GOV'T RATE</i>	<i>YEAR FOUR GOV'T RATE</i>	<i>YEAR FIVE GOV'T RATE</i>
1 - 250	60 days	\$2,812.35	\$2,845.44	\$2,910.33	\$2,946.58	\$3,012.32

- Prices are subject to the terms and conditions stated on page 9.
- Prices are based on annual volume ordered and received.
- Rates include the 0.75% Industrial Funding Fee that CSC will pay to GSA FSS.

**Special Item Number 595-21-C-IV  
 SSBI Periodic Reinvestigation (SSBI-PR)**

<i>VOLUME ORDERED</i>	<i>DAYS TO COMPLETE CASE</i>	<i>BASE YEAR GOV'T RATE</i>	<i>YEAR TWO GOV'T RATE</i>	<i>YEAR THREE GOV'T RATE</i>	<i>YEAR FOUR GOV'T RATE</i>	<i>YEAR FIVE GOV'T RATE</i>
1 - 250	60 days	\$1,959.75	\$1,982.55	\$2,027.81	\$2,051.19	\$2,097.25

- Prices are subject to the terms and conditions stated on page 10.
- Prices are based on annual volume ordered and received.
- Rates include the 0.75% Industrial Funding Fee that CSC will pay to GSA FSS.

**Services Price List  
 Hourly Firm Fixed Prices  
 for  
 Human Resources & EEO Services – Background Investigations Subcategory**

**Special Item Numbers 595-21-C-I through C-IV  
 Additional Support**

<i>LABOR CATEGORY</i>	<i>YEAR SIX GOV'T RATE</i>	<i>YEAR SEVEN GOV'T RATE</i>	<i>YEAR EIGHT GOV'T RATE</i>	<i>YEAR NINE GOV'T RATE</i>	<i>YEAR TEN GOV'T RATE</i>
Program Manager – Sr.	\$ 139.16	\$ 143.71	\$ 148.35	\$ 153.07	\$ 157.79
Program Manager I	\$ 119.52	\$ 123.41	\$ 127.42	\$ 131.46	\$ 135.52
Subject Matter Expert – Sr.	\$ 102.80	\$ 106.15	\$ 109.61	\$ 113.07	\$ 116.58
Subject Matter Expert I	\$ 89.12	\$ 92.05	\$ 95.02	\$ 98.03	\$ 101.05
Subject Matter Expert II	\$ 76.79	\$ 79.29	\$ 81.86	\$ 84.46	\$ 87.07
Subject Matter Expert III	\$ 68.36	\$ 70.58	\$ 72.85	\$ 75.17	\$ 77.50
Technologist – Sr.	\$ 159.14	\$ 164.35	\$ 169.68	\$ 175.06	\$ 180.45
Technologist I	\$ 121.26	\$ 125.22	\$ 129.26	\$ 133.37	\$ 137.49
Technologist II	\$ 87.93	\$ 90.81	\$ 93.74	\$ 96.72	\$ 99.72
Field Investigator	\$ 71.05	\$ 73.36	\$ 75.72	\$ 78.13	\$ 80.54
Case Analyst – Sr.	\$ 76.79	\$ 79.29	\$ 81.86	\$ 84.46	\$ 87.07
Case Analyst I	\$ 66.99	\$ 69.19	\$ 71.43	\$ 73.68	\$ 75.97
Case Analyst II	\$ 60.89	\$ 62.90	\$ 64.92	\$ 67.01	\$ 69.07
Administrator – Sr.	\$ 54.78	\$ 56.55	\$ 58.40	\$ 60.25	\$ 62.11
Administrator I	\$ 49.41	\$ 51.05	\$ 52.69	\$ 54.36	\$ 56.05
Administrator II	\$ 45.70	\$ 47.17	\$ 48.72	\$ 50.25	\$ 51.83
Administrator III	\$ 38.58	\$ 39.85	\$ 41.14	\$ 42.45	\$ 43.76

1. Prices are subject to the terms and conditions stated on page 11.
2. Rates include the 0.75% Industrial Funding Fee that CSC will pay to GSA FSS.

**LABOR CATEGORY DESCRIPTIONS**

<b>Labor Category</b>	<b>Program Manager – Sr.</b>	<b>Program Manager I</b>	<b>Subject Matter Expert – Sr.</b>	<b>Subject Matter Expert I</b>
<b>LEVEL</b>	Consultant to executive management; senior level director.	Consultant to executive management; first level director.	Consultant to senior management; middle level manager.	Consultant to upper middle management; first level manager
<b>KNOWLEDGE</b>	Develops and directs others in assuring new concepts and techniques are developed and implemented. Expert knowledge of principles/concepts/ techniques.	Develops and directs others in new concept and technique development. Expert knowledge of principles/concepts/ techniques.	Applies and directs others in development of new concepts and techniques. Extensive knowledge of principles/concepts/ techniques	Applies and develops new concepts and techniques. Extensive knowledge of principles/concepts/ practices
<b>PROBLEM COMPLEXITY</b>	Develops solutions to unusually complex problems, which impact organization objectives. Requires a high degree of creativity, ingenuity and innovation.	Develops solutions to very complex problems, which have impact on organization objectives. Requires creativity, ingenuity and innovation.	Develops solutions to complex problems, which require use of creativity, ingenuity and innovation. Ensures solutions are consistent with organization objectives.	Develops solutions to complex problems, which require the regular use of ingenuity and innovation.
<b>DIRECTION RECEIVED</b>	Little oversight is required. Determines and establishes organization structures and supervisory relationships subject to executive - management approval.	Minimal oversight is required. Determines and establishes organization structures and supervisory relationships subject to senior management approval.	Minimal direction is required. Determines and establishes organization structures and supervising relationships subject to upper management approval.	Minimal direction is required. Exercises considerable latitude in determining objectives and assigning work to others. Latitude to determine personal goals and objectives.
<b>CONTACT WITH OTHERS</b>	Represents the organizational unit as the prime internal and external contact on contracts and operations. Conducts briefings, and technical meetings for executive management and customer representatives.	Represents organizational unit as the prime internal and external contact on contracts or operations. Conducts briefs and technical meetings for top management and customer representatives.	Frequent contacts with equivalent level managers and customer representatives concerning projects, operational decisions, scheduling requirements or contractual clarification. Conducts briefs and technical meetings for internal and external representatives.	Frequent contacts with internal and external customers at various management levels re: operations or scheduling of specific phases of contracts or projects. Conducts briefings and participates in meetings with internal and external personnel.
<b>COMMON JOB CLASSIFICATION</b>	Program Management	Program Management	Operations, Quality Assurance, Training, Finance, Contracts, Human Resources, Facilities and Security	Operations, Quality Assurance, Training, Finance, Contracts, Human Resources, Facilities and Security
<b>EDUCATION</b>	Bachelor's degree required, or equivalent.	Bachelor's degree required, or equivalent.	Bachelor's degree required, or equivalent.	Bachelor's degree required, or equivalent.
<b>EXPERIENCE</b>	Minimum of <u>9</u> years of related experience.	Minimum of <u>5</u> years of related experience.	Minimum of <u>5</u> years of related experience.	Minimum of <u>3</u> years of related experience.

Labor Category	Subject Matter Expert II	Subject Matter Expert III	Technologist – Sr.	Technologist I
<b>LEVEL</b>	Consultant to middle management	Consultant to management.	Recognized expert; senior manager/director	Recognized authority; consultant to middle management; middle manager
<b>KNOWLEDGE</b>	Applies and directly contributes to the development of new concepts and techniques.	Complete understanding & application of principles/concepts/practices .	Applies and/or develops highly advanced technologies, scientific principles, theories, and concepts. Is a recognized expert in the field.	Applies extensive technical expertise and has full knowledge of other related disciplines. Assists in development of new principles and concepts.
<b>PROBLEM COMPLEXITY</b>	Develops solutions to complex problems, which require the use of ingenuity and innovation.	Works on problems of unusual complexity.	Works on uniquely complex technical problems, solutions to which may extend knowledge in a given field. Information may form the basis of newly developed concepts, theories and products.	Works on highly complex problems and provides solutions that are innovative and ingenious. Problems and objectives are loosely defined.
<b>DIRECTION RECEIVED</b>	Work is performed without appreciable direction. Exercises latitude in determining objectives and approaches to assignment.	Work is performed without appreciable direction. Participates in determining objectives of assignment. Plans schedules and arranges own activities in accomplishing objectives. Work is reviewed upon completion.	Work is checked only in the effectiveness of results obtained, typically requiring a long term prospective. Virtually self supervisory.	Works under consultative direction toward long-range goals. Work is checked through consultation and agreement with others, rather than direct supervisory review.
<b>CONTACT WITH OTHERS</b>	Serves as consultant and special external spokesperson for the organization on major matters pertaining to its policies, plans, and objectives.	Represents company as the prime contact on contracts or projects. Interacts with senior internal/external personnel on significant matters often requiring the coordination of activity across organizational lines.	Serves as consultant to top management in long-range company planning regarding new or projected areas of technological research and advances.	Represents organization as prime technological contact on contracts and projects. Interacts with senior external personnel on significant technical matters.
<b>COMMON JOB CLASSIFICATION</b>	Operations, Quality Assurance, Training, Finance, Contracts, Human Resources, Facilities and Security	Operations, Quality Assurance, Training, Finance, Contracts, Human Resources, Facilities and Security	Information Technology	Information Technology
<b>EDUCATION</b>	Bachelor's degree or equivalent.	Bachelor's degree or equivalent.	Bachelor's degree or equivalent.	Bachelor's degree or equivalent.
<b>EXPERIENCE</b>	Minimum of <u>2</u> years of related experience required.	No minimum years of related experience required.	Minimum of <u>6</u> years of related experience required.	Minimum of <u>4</u> years of related experience required.

Labor Category	Technologist II	Case Analyst – Sr.	Case Analyst I	Case Analyst II
<b>LEVEL</b>	Emerging authority.	Consultant to middle management or first level supervisor.	Consultant to middle management.	Consultant to management.
<b>KNOWLEDGE</b>	Has extensive expertise as a generalist or specialist. Is an emerging authority in the field.	Applies and directly contributes to the development of new concepts and techniques.	Complete understanding & application of principles/concepts/practices.	General use and application of concepts, practices, and techniques.
<b>PROBLEM COMPLEXITY</b>	Provides solutions to fairly complex problems, which require the regular use of ingenuity and creativity. Problems are broadly defined and solutions require the continuation of specialized theories and knowledge.	Develops solutions to complex problems, which require the use of ingenuity and innovation.	Works on problems of unusual complexity.	Develops solutions to a variety of problems of moderate scope and complexity.
<b>DIRECTION RECEIVED</b>	Work is performed without appreciable direction. Has latitude in determining technical objectives of assignment. Completed work is reviewed over large time span--six months to a year.	Work is performed without appreciable direction. Exercises latitude in determining objectives and approaches to assignment.	Work is performed without appreciable direction. Participates in determining objectives of assignment. Plans schedules and arranges own activities in accomplishing objectives. Work is reviewed upon completion.	Works under only very general direction. Work is reviewed for soundness of judgment and overall adequacy and accuracy.
<b>CONTACT WITH OTHERS</b>	Represents the organization as the prime customer contact on contracts or projects. Interacts with senior customer personnel on significant technical matters, often requiring coordinated activity across organizational lines.	Serves as consultant and special external spokesperson for the organization on major matters pertaining to its policies, plans, and objectives.	Represents company as the prime contact on contracts or projects. Interacts with senior internal/external personnel on significant matters often requiring the coordination of activity across organizational lines.	Frequent intra-organizational, inter-organizational, and outside company contacts. Represents organization in providing solutions to problems associated with specific projects.
<b>COMMON JOB CLASSIFICATION</b>	Information Technology	Case Analyst	Case Analyst	Case Analyst
<b>EDUCATION</b>	Bachelor's degree required, or equivalent.	Bachelor's degree required, or equivalent.	Bachelor's degree required, or equivalent.	Bachelor's degree required, or equivalent.
<b>EXPERIENCE</b>	Minimum of <u>2</u> years of related experience.	Minimum of <u>5</u> years of related experience.	Minimum of <u>3</u> years of related experience.	Minimum of <u>2</u> years of related experience.

Labor Category	Administrator – Sr.	Administrator I	Administrator II	Administrator III
<b>LEVEL</b>	Advanced entry level	Experienced entry level	Entry level	Entry level
<b>KNOWLEDGE</b>	Extensive knowledge of restricted field. Uses judgment within limits of standard practice. May act as a lead.	Capable of performing all jobs including the most complex. Subject to deadlines and heavy workloads.	Capable of performing a wide variety of jobs including many complex functions. Subject to deadlines and heavy workloads.	Capable of performing several aspects of the jobs. Subject to deadlines and limited workloads.
<b>PROBLEM COMPLEXITY</b>	Solves problems of limited scope and complexity.	Follow standard operating procedures or routine.	Follow standard operating procedures or routine.	Follow standard operating procedures or routine.
<b>DIRECTION RECEIVED</b>	Plans own work. Only asks for supervision for unusual cases.	General supervision; no instruction is required on routine work.	General supervision; work periodically checked.	Direct supervision; work regularly checked.
<b>CONTACT WITH OTHERS</b>	May have day-to-day work coordination of others in unit.	May assist and train less experienced personnel.	Minimal.	Minimal.
<b>COMMON JOB CLASSIFICATION</b>	Records Analyst, Office Administrator, Word Processor, Data Processor, Document Control, BI Field Technician	Records Analyst, Office Administrator, Word Processor, Data Processor, Document Control, BI Field Technician	Records Analyst, Office Administrator, Word Processor, Data Processor, Document Control, BI Field Technician	Records Analyst, Office Administrator, Word Processor, Data Processor, Document Control, BI Field Technician
<b>EDUCATION</b>	High School diploma or equivalent	High School diploma or equivalent	High School diploma or equivalent	High School diploma or equivalent
<b>EXPERIENCE</b>	Minimum of <u>4</u> years of related experience.	Minimum of <u>2</u> years of related experience.	No minimum years of related experience required.	No minimum years of related experience required.

<b>Labor Category</b>	<b>Field Investigator</b>
<b>LEVEL</b>	Mid to senior experience.
<b>KNOWLEDGE</b>	Complete understanding & application of standards, principles, concepts, practices.
<b>PROBLEM COMPLEXITY</b>	Works on elements of investigations to be conducted in the field
<b>DIRECTION RECEIVED</b>	Minimal direction is required.
<b>CONTACT WITH OTHERS</b>	Frequent contacts with federal, state and local government agencies, reference interviews.
<b>COMMON JOB CLASSIFICATION</b>	Field Investigator
<b>EDUCATION</b>	Bachelor's degree required, or equivalent.
<b>EXPERIENCE</b>	Minimum of <u>2</u> years of related experience.

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## **USA COMMITMENT TO PROMOTE SMALL BUSINESS PARTICIPATION PROCUREMENT PROGRAMS**

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### **Preamble**

CSC provides commercial products and services to the Federal Government. We are committed to promoting participation of small, small disadvantaged and women-owned small businesses in our contracts. We pledge to provide opportunities to the small business community through reselling opportunities, mentor-protégé programs, joint ventures, teaming arrangements, and subcontracting.

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### **Commitment**

To actively seek and partner with small businesses.

To identify, qualify, mentor and develop small, small disadvantaged and women-owned small businesses by purchasing from these businesses whenever practical.

To develop and promote company policy initiatives that demonstrate our support for awarding contracts and subcontracts to small business concerns.

To undertake significant efforts to determine the potential of small, small disadvantaged and women-owned small business to supply products and services to our company.

To insure procurement opportunities are designed to permit the maximum possible participation of small, small disadvantaged, and women-owned small businesses.

To attend business opportunity workshops, minority business enterprise seminars, trade fairs, procurement conferences, etc., to identify and increase small businesses with whom to partner.

To publicize in our marketing publications our interest in meeting small businesses that may be interested in subcontracting opportunities.

We signify our commitment to work in partnership with small, small disadvantaged and women-owned small businesses to promote and increase their participation in Federal Government contracts. To accelerate potential opportunities please contact the Small Business Liaison Officer, at 703.818.4000.



BPA NUMBER \_\_\_\_\_

**(CUSTOMER NAME)**  
**BLANKET PURCHASE AGREEMENT**

Pursuant to GSA Federal Supply Schedule Contract Number GS-15F-0018M, Blanket Purchase Agreements, the Contractor agrees to the following terms of a Blanket Purchase Agreement (BPA) EXCLUSIVELY WITH (Ordering Agency):

(1) The following contract items can be ordered under this BPA. All orders placed against this BPA are subject to the terms and conditions of the contract, except as noted below:

<b>MODEL NUMBER/PART NUMBER</b>	<b>*SPECIAL BPA DISCOUNT/PRICE</b>
_____	_____
_____	_____

(2) Delivery:

<b>DESTINATION</b>	<b>DELIVERY SCHEDULE/DATES</b>
_____	_____
_____	_____

(3) The Government estimates, but does not guarantee, that the volume of purchases through this agreement will be \_\_\_\_\_.

(4) This BPA does not obligate any funds.

(5) This BPA expires on \_\_\_\_\_ or at the end of the contract period, whichever is earlier.

(6) The following office(s) is hereby authorized to place orders under this BPA:

<b>OFFICE</b>	<b>POINT OF CONTACT</b>
_____	_____
_____	_____

(7) Orders will be placed against this BPA via Electronic Data Interchange (EDI), FAX, or paper.

(8) Unless otherwise agreed to, all deliveries under this BPA must be accompanied by delivery tickets or sales slips that must contain the following information as a minimum:

- (a) Name of Contractor;
  - (b) Contract Number;
  - (c) BPA Number;
  - (d) Model Number or National Stock Number (NSN);
  - (e) Purchase Order Number;
  - (f) Date of Purchase;
  - (g) Quantity, Unit Price, and Extension of Each Item (unit prices and extensions need not be shown when incompatible with the use of automated systems; provided, that the invoice is itemized to show the information); and
  - (h) Date of Shipment.
- (9) The requirements of a proper invoice are specified in the Federal Supply Schedule contract. Invoices will be submitted to the address specified within the purchase order transmission issued against this BPA.
- (10) The terms and conditions included in this BPA apply to all purchases made pursuant to it. In the event of an inconsistency between the provisions of this BPA and the Contractor's invoice, the provisions of this BPA will take precedence.

## **BASIC GUIDELINES FOR USING CONTRACTOR TEAM ARRANGEMENTS**

Federal Supply Schedule Contractors may use “Contractor Team Arrangements” (see FAR 9.6) to provide solutions when responding to a customer agency requirements.

These Team Arrangements can be included under a Blanket Purchase Agreement (BPA). BPAs are permitted under all Federal Supply Schedule contracts.

Orders under a Team Arrangement are subject to the terms and conditions of the Federal Supply Schedule Contract.

Participation in a Team Arrangement is limited to Federal Supply Schedule Contractors.

Customers should refer to FAR 9.6 for specific details on Team Arrangements.

Here is a general outline on how it works:

- The customer identifies their requirements.
- Federal Supply Schedule Contractors may individually meet the customers needs, or -
- Federal Supply Schedule Contractors may individually submit a Schedules “Team Solution” to meet the customer’s requirement.
- Customers make a best value selection.